**CONTINUING EDUCATION COURSE PROPOSAL**

**National Association of Social Workers – New York State Chapter (NASW-NYS)**

**Program Name:** Click or tap here to enter text.

**Date/Time:** Click or tap here to enter text.

**Location:** Choose an item.

Total program length in hours: Click or tap here to enter text.

**Presentation Type:** [ ]  On-Line [ ]  In-Person

**Teaching Methods:** [ ]  Lecture [ ]  Multimedia [ ]  Experiential Activities

***(Check all that apply)***

**Participants Engagement Questions:**

Do you plan to use Breakout Rooms during the presentation? [ ]  Yes [ ]  No [ ] Not Sure

Do you plan to use Poll Questions during the presentation? [ ]  Yes [ ]  No [ ] Not Sure

Do you plan to use handouts with the presentation? [ ]  Yes [ ]  No [ ] Not Sure

**Technology Questions:**

Have you ever presented a webinar before? [ ]  Yes [ ]  No [ ] Not Sure

Have you previously used online platforms to present (e.g. Zoom)? [ ]  Yes [ ]  No

Does your computer have a built-in microphone for audio? [ ]  Yes [ ]  No [ ] Not Sure

**Practice Areas: *(Check which best apply)***

|  |  |
| --- | --- |
| [ ]  Addictions  | [ ]  Immigrants/Refugees |
| [ ]  Advocacy | [ ]  Intellectual/Developmental Disabilities |
| [ ]  Administration/Management/Leadership  | [ ]  LGBTQIA+ |
| [ ]  Aging | [ ]  Medical Social Work |
| [ ]  Anti-Racism | [ ]  Mental Health |
| [ ]  Child Welfare | [ ]  Military/Veterans |
| [ ]  Children and Youth | [ ]  Policy |
| [ ]  Clinical interventions or diagnosis | [ ]  Poverty/Income Inequality |
| [ ]  Community Development/Planning | [ ]  Private Practice |
| [ ]  Community Organizing  | [ ]  Public Health/ Social Determinants of Health |
| [ ]  Criminal Justice/Courts/Forensics | [ ]  School Social Work |
| [ ]  Cultural competency & humility | [ ]  Social Work Education |
| [ ]  Diversity, Equity & Inclusion | [ ]  Supervision |
| [ ]  Dis/abilities | [ ]  Technology & Social Work |
| [ ]  Ethics and/or Boundaries | [ ]  Trauma |
| [ ]  Families | [ ]  Unhoused/homeless populations |
| [ ]  Grief and Loss | [ ]  Other: Click or tap here to enter text. |

**Diversity Arenas:** As part of the Diversity plan for the New York State Chapter of NASW, we are working to track the presence of a variety of topic areas and populations in our CEU presentations. As status within a non-dominant group can have a dramatic impact on statistics, outcomes, and service delivery, please note all population groups that are **addressed directly** within your presentation.

***(Please check all that apply)***

|  |  |
| --- | --- |
| [ ]  Race  | [ ]  Dis/Ability (physical/mental impairment) |
| [ ]  Ethnicity | [ ]  Mental Health (diagnoses or stigma) |
| [ ]  Gender Identity (i.e. trans, non-binary) | [ ]  Addictions (current or in recovery) |
| [ ]  Sexual Orientation  | [ ]  Unhoused (current or past) |
| [ ]  Religion (non-dominant religion) | [ ]  Age Groups (i.e., minors/adults/seniors) |
| [ ]  Veteran Status | [ ]  Survivors  |
| [ ]  Refugee and Immigrant Status | [ ]  Other: Click or tap here to enter text. |

**Age Groups:** [ ]  Children [ ]  Adolescents [ ]  Adults [ ]  Older Adults [ ]  N/A

***(Check which best apply)***

**Audience:** [ ]  Student [ ]  Emerging (Beginner)

***(Check which best apply)*** [ ]  Mid-Career (Intermediate) [ ]  Advanced (Expert)

**NEW YORK STATE EDUCATION DEPARTMENT (NYSED) IDENTIFIED TOPICS**

The Continuing Education Course must contribute to the professional practice of social work and have at least one of the NYSED topics identified below as its focus. Please check all that apply.

[ ]  Theories and concepts of human behavior in the social environment

[ ]  Social work practice, knowledge, and skills

[ ]  Social work research, programs, or practice evaluations

[ ]  Social work management, administration or social policy

[ ]  Social work ethics

[ ]  Clinical interventions, evidence-based models, and principles of clinical social work practice, psychotherapy, and clinical social work diagnosis

[ ]  Client communications and recordkeeping

[ ]  Administrative supervision of licensed master social work and clinical supervision of licensed clinical social work practice

[ ]  Pedagogical methodologies or other topics that contribute to the professional practice of licensed master social work and licensed clinical social work.

**COURSE DESCRIPTION**

Please provide a brief description (5-10 sentences) of the continuing education course content. It should reflect a draft outline of the course.

**LEARNING OBJECTIVES**

Please provide 3-5 learning objectives describing what participants should be able to **do** upon completion of the continuing education course (i.e., apply new knowledge, skills, abilities). Please see information on how to write learning objectives available at <https://tips.uark.edu/using-blooms-taxonomy/>

Following this course, participants will be able to:

1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.
4. Click or tap here to enter text.
5. Click or tap here to enter text.

**Timed Agenda**

Please outline the presentation topics and the approximate time for each topic. Please be sure to include time for participant Q&A and discussion.

***Post-Test Questions (optional)***

*Option*: If you would like a recording of your CE program available to NASW members, allowing them to watch the program recording and receive CE credits, then complete this section. To see where the recording would be posted, you can go to this link: <https://naswinstitute.inreachce.com/SearchResults?q=nys&searchType=1>

*Instructions:* Please submit **multiple-choice, single-answer**, post-test questions, **with an answer key** for the attendees to receive continuing education credits for this course. The number of questions varies of the length of the course. For the first hour, there needs to be 10 questions, and for every hour after that, there needs to be 5 questions. So, for example, a 3 CE course would need 20 multiple choice questions. The questions and answers should reflect that the participant has mastered the learning objectives and presented material.

***Reference List***

Presenters should provide a copy of their reference list and/or any resource materials they plan to use in the development of the course. All references/resources should be recent, within the past 10 years unless seminal or historical in nature. We request that references are in APA format. Please provide an explanation for any reference materials that are seminal or historical in nature and note that these will require prior approval by our CE department.

***Resume/CV***

Presenters should provide a copy of their current resume or curriculum vitae to demonstrate their ability to provide the proposed continuing education training. The resume or curriculum vitae should indicate experience with proposed population/content area, and specifically highlight previous trainings provided on related topics.

\* **Once the course has been approved, you will be required to provide copies of any handouts and PowerPoints.**

**PRESENTER INFORMATION**

**Presenter(s):** Click or tap here to enter text.

**Credentials:** Click or tap here to enter text.

**Mailing Address:** Click or tap here to enter text.

**Primary Email:** Click or tap here to enter text.

**Primary Phone:** Click or tap here to enter text.

Presenters are asked to provide a short bio (5-10 sentences) documenting their education, work experience or background, and specific expertise related to the subject matter or topic. They are also asked to provide a recent photo for use in marketing efforts. The bio and photo will be used to market the continuing education course while the resume or curriculum vitaewill serve as documentation for NYSED.

Click or tap here to enter text.

**Materials Checklist (Please review and mark when completed)**

[ ]  Application

[ ]  NYSED Identified Topics

[ ]  Course Description

[ ]  Learning Objectives

[ ]  Timed-Agenda

[ ]  Post-Test Questions (optional)

[ ]  Reference/Resource List

[ ]  Résumé/Curriculum Vitae

[ ]  Presenter Bio

[ ]  Presenter Photo

[ ]  (optional) NASW-NYS Presenter Diversity Form, this link: <https://www.surveymonkey.com/r/W35V8HK>