

## InReach Instructions

### Getting to the InReach Website

1. To access the NASW self-study website, use the following link.
  - <https://naswwa.inreachce.com>
2. To access all the NASW-NYS and/or NYSED approved programs use the following link.
  - <https://naswwa.inreachce.com/SearchResults?q=nys&searchType=1>

### First-time Users (Create an Account with InReach)

1. Go to <https://naswwa.inreachce.com>
2. Click on the 'Sign In' button located on the top right of the page.
3. Complete the New Customer form that you see to the right of your screen.

***\*Create a new account, using your NASW email and password\****

### Finding and Purchasing a Course

1. Go to <https://naswwa.inreachce.com>
2. Click on the 'Sign In' button located on the top right of the page.
3. Log in with your NASW email and password in the returning customer box.

***\*This will take you to your Account Page\****
4. Either click on the 'Home' button in the top right or for NASW-NYS NYSED approved programs type in 'NYS' in the search bar.
5. Click on any courses that you would like more information on. You will be directed to that course page with more detailed information.
6. Once you have decided on a course click the '+Add to Cart' on the right-hand side of the screen.
7. Select NASW member if you are a member, Non-Member if you are not.

8. When you have selected all the program you want to buy click on the checkout button and complete the payment screen.

### Completing a Course (and Obtaining Your Certificate)

1. When you are log into your account click on *Products* from the My Account drop down located on the top right.
2. Find the course you want to complete and click on the *Play* button.
3. After you have watched the program close out the video screen and click on the *Get Certificate Button*.
4. Complete both the *Post-Test* and *Evaluation*.
5. After you complete both the *Post-Test* and *Evaluation* click on the *Get Certificate Button*.
6. Print and or save this certificate somewhere safe.

***\*Note: a copy should also be emailed to you\****

### VIDEO: How to Access Self-Study Courses in NASW InReach



View the instructional video at <https://youtu.be/2NIEtbyWylE>